Samaritan Counseling Center of East Texas

Board of Directors Meeting

August 1, 2017 noon

In Attendance: Tracy Lisner, David Teegarden, Neal Katz, Tom DeWitt, Andrew Adams, Kara Camp, Stuart Baskin, Henry Bell III, Mary K. Peltier, Peggy Ryder

Staff: Patty Garner, Kaye Hinkie

Consultants: Susan Davis, Debbie Roosth

AGENDA

1. Call to Order - Tracy called the meeting to order at 12:10pm.
2. Prayer - Stuart Baskin opened the meeting with prayer.
3. June Meeting Minutes – Tracy read the minutes aloud. A change was noted from June minutes - Bill Hebb was not at the building committee meeting, as had been reported. Tom motioned for approval. Henry seconded, with unanimous approval.
4. June Financial Reports – Andrew Adams reported cash is slightly down and we are down $106,000 for the year but have almost $400,000. There will probably be donations that will offset. We are under budget by $77,000. David motioned for approval. Stuart seconded with unanimous approval.
5. Development Report – We submitted a grant application to Episcopal Health Foundation two weeks ago for $160,000 for 2018. St. Matthews Episcopal Church in Henderson is allowing us to use a room in their church for a full day each week. We received a donation $2000 from John R Alford & Susan Landon Alford Foundation for use in Henderson. We are waiting to hear from the Fisch Foundation. We also received a donation of $500 from the Catholic Charities Diocese of Tyler for use with non-English speaking clients.

Plans are being made for our fundraiser “Simply Southern” at the home of Robert and Mary K Peltier in late September. Tracy reported a $30,000 donation from the East Texas Chevy Dealers for Simply Southern and the entire board thanked Mary K for the Peltier’s getting this donation. Pledge forms for this event will be sent to board members via e-mail to be used when asking for donations.

1. Search Committee Report – Stuart Baskin reported the search is going well. 95 resumes were received; the committee had skype interviews with 6; they have narrowed the applicants to 2 and will be having personal interviews this week. Before bringing a finalist, the board plans to have a meeting with the staff once they have selected one candidate and/or narrowed to two. Both of the finalists are local.
2. Building Committee Report - Tracy reported the building committee has finalized the refinance of the loan. Details of loan: 4.45% interest, $250,000 loan, 15 year amortization with review of interest rate every 5 years. The cost of refinancing was $1373.50. The initial loan for $148,841 was paid off. We received a check for $99,785.09. The current balance of the Joint Venture is $160,646.41.

The quote for the windows on the back side of the office was approximately $1200. The skylight issue is still being discussed. The Joint Venture committee will look at taking some of the unspent money and putting it toward the loan.

1. Executive Director Report – Patty asked the board to look at the client satisfaction report from the second quarter of 2017. We continue to get the lowest feedback in the area of spiritual influence. We have a new card for introduction and explanation of spiritual direction.

The benefit of offering services in our satellites is not financial. The benefit is offering services in outlying areas where services are not otherwise available. Mary K suggested this information be used in fundraising. Neal would like to help with this fundraising. Community support is what is needed in satellite communities.

Patty reported year to date we have served 951 unduplicated clients in June, which is 17% up from last year. 40% of clients are paying with insurance/60 % are self-pay. Our cancellation rate is 23%. The cost per session is $97. 91% of clients pay less than that amount.

Tom motioned for approval. Peggy seconded, with unanimous approval.

The meeting was adjourned at 1:04pm

Next scheduled meeting Tuesday, September 5 at noon.